
CIVIL RIGHTS COMPLIANCE

RE: Non-Discrimination in Services

To: SPNDS PARENT(s)

From: Deborah Hansen (Director)

- Admissions, the provisions of services and referrals of clients shall be made without regard to race, color, religious creed, disability, ancestry, national origin (including limited English proficiency), age or sex.
- Program Services shall be made accessible to eligible persons with disabilities through the most practical and economically feasible methods available. These methods include, but are not limited to, equipment redesign, the provision of aides and the use of alternative service delivery locations. Structural modifications shall be considered only as a last resort among available methods.
- Any family (child and/or their guardian) who believes they have been discriminated against, may file a complaint of discrimination with:

Swarthmore Presbyterian Church

727 Harvard Avenue

Swarthmore, PA, 19081

610-543-4712 ext.121

Email: john.hubbell@swarthmorepres.org

Or spcparish@swarthmorepres.org

Commonwealth of Pennsylvania

Department of Human Services

BEO/Office of Civil Rights Compliance

Room 225, Health & Welfare Building

P.O. Box 2675

Harrisburg, PA 17120

Inquiries: (717) 787-1127

Email: RA-PWDHSCivilRights@pa.gov

U.S. Department of Health and Human Services Office for Civil Rights

Centralized Case Management Operations

200 Independence Avenue, S.W.

Room 509F HHH Bldg.

Washington, D.C. 20201

Customer Response Center: (800) 368-1019

TDD: (800) 537-7697

<https://www.hhs.gov/ocr/complaints> Email:

ocrmail@hhs.gov

PA Human Relations Commission Office Philadelphia Regional Office (PHRC)

333 Market Street,

8th Floor

Harrisburg, PA 17101

<https://www.phrc.pa.gov/File-a-complaint> Inquiries:

(717) 787-4410

TTY users only: (717) 787-7279

I understand my rights and the rights of my child.

Parent/Guardian Signature: _____ **Date:** _____